

**CITY OF BROKEN ARROW
LOW IMPACT DEVELOPMENT COMMITTEE
MINUTES
June 20, 2007**

The Low Impact Development Committee Agenda for this meeting was posted on June 05, 2007, at 4:30 p.m. on the City Hall Bulletin Board, 200 S. First Street.

The Broken Arrow Low Impact Development Committee met on June 20, 2007 at 10:00 a.m.

1. **Call to Order:** Jeff Bigby called the meeting to order at 10:04.
2. **Introductions:** Members of the committee were introduced.

Members present:

Jeff Bigby, PE, Broken Arrow Stormwater Manager
Mike Lester, Broken Arrow City Council
Craig Thurmond, Tulsa County Conservation District
Michael Skates, PE, Broken Arrow Development Services Director
Bruce Arnold, PE Broken Arrow Director of Engineering
Scott Esmond, Broken Arrow Parks Director
Ellen Stevens, PE, Private Practice Engineer
Vernon Seaman, INCOG Stormwater Quality
John McElhenney, PE, INCOG Senior Civil Engineer

Members absent:

Steve Arant, PE, Broken Arrow Streets and Stormwater Director

3. **Presentation:** Jeff Bigby gave a Powerpoint presentation titled "Low Impact Development Incentives From A Community Viewpoint".
4. **General Business:**
 - A. Open discussion on Low Impact Development practices, trends, incentives, and committee goals ensued. Committee members agreed to bring several specific LID practices to the next meeting to work on as a committee.
 - B. Discussion of the Committee Mission Statement took place. Committee members agreed to bring draft ideas and wording to the next meeting to work into a Mission Statement that the Committee will finalize.
 - C. Consideration of next meeting date, time and location took place. Most in attendance agreed that the committee should meet monthly to start with and scale back to less frequent meetings after a long-term agenda

is further settled. The Committee agreed that the 3rd Wednesday of each month at 10:00 at City Hall would be set as the standard meeting time and location. The next meeting was set for 10:00 a.m., July 18, 2007, at Broken Arrow City Hall Main Conference Room.

- D. Election of Committee Officers took place. Jeff Bigby was nominated and seconded as Committee Chairman. The motion passed unanimously. Ellen Stevens was nominated and seconded as Committee Vice Chair. The motion passed unanimously. No vote was taken for a Committee Secretary since City Staff will keep the meeting minutes and post the agendas. No vote was taken for a Committee Treasurer since no funds are involved with this committee.

5. Adjournment: Chairman Jeff Bigby made a motion to adjourn the meeting. The motion passed. The meeting adjourned at 11:40 a.m.